## **Sample statement of loans, grants and donations exceeding $1,000 for financial year ending** / /

Please refer to section 237 of the *Fair Work (Registered Organisations) Act 2009* when completing this form. A statement lodged with the Fair Work Commission under subsection (1) may be inspected, during office hours, by a member of the organisation concerned. Use of this form is optional.

## Organisation details

|  |  |
| --- | --- |
| **Name of organisation including division or branch** |  |
| **Postal address** |  |
| **Postcode** |  |

## Details of officer signing the statement

|  |  |
| --- | --- |
| **Name** |  |
| **Name of office held in organisation**(The person signing the statement must be an office-holder of the organisation) |  |
| **Postal address** |  |
| **Postcode**  |  |
| **Telephone number (PH)** | ( ) |
| **Facsimile number** | ( ) |
| **Email** |  |

I certify that the information contained in this statement and its attachments is true and complete.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature** |  | **Date** |  / / |

 **An organisation must lodge this statement within 90 days of the end of its financial year.**

## Loans, grants and donations exceeding $1,000 made by organisation(if insufficient space, please attach separate sheet)

## Loans

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of recipient of loan** | **Address** | **Amount** | **Purpose for which loan required** | **Security given in relation to loan** | **Arrangements for repayment of loan** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Note:** where a loan is made to relieve a member or dependant of a member from severe financial hardship, the name and address and particulars of arrangements for repayment need not be stated.

## Grants

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of recipient of grant** | **Address** | **Amount** | **Purpose of grant** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Note:** where a grant is made to relieve a member or dependant of a member from severe financial hardship, the name and address need not be stated

## Donations

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of recipient of donation** | **Address** | **Amount** | **Purpose of donation** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Note:** where a donation is made to relieve a member or dependant of a member from severe financial hardship, the name and address need not be stated.