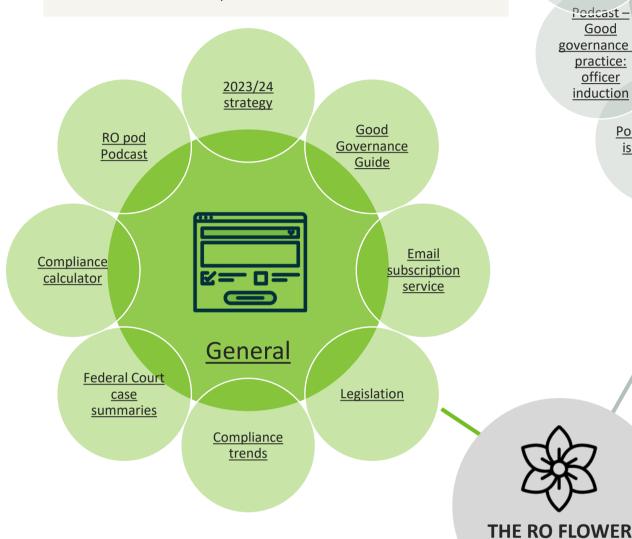


The Registered Organisations (RO) Flower – a resource guide for organisations that allows you to see at a glance the fact sheets, forms, templates and tools designed by the Fair Work Commission to assist you with the requirements of the RO Act. It will be updated regularly to ensure important resources are listed.

> We value your feedback. Have your say on the RO Flower or any of our other education resources.



Fact sheet -<u>Subsection</u> 255(2A) **E-learning** <u>report</u> module

<u>Template</u> – **Model financial** statements: 2023-2024

<u>Template</u> – Statement of <u>loans, grants,</u> donations

> Checklist -Primary 2024

> > <u>Checklist</u> – Advanced 2024

Reporting guidelines - 6th edition

**Financial** Reporting Fact sheet -<u>Financial</u> reporting timelines

Fact sheet -**Financial** 

reporting process

> Fact sheet -Loans, grants, donations

Guide for members to <u>better</u> understand <u>financial</u> <u>reports</u>

Podcast -Governance training and training exemptions

Podcast - New <u>officer</u> essentials

Podcast -Good governance in practice: conflicts of interest

Podcast -Good governance in practice: <u>officer</u> induction

A resource guide for

organisations

Podcast - Who is an officer?

> **Approved** governance training packages

**Officer Induction Kit** 

**Officers** 

Fact sheet -**Duties of** officers

Fact sheet -Conducting meetings

> Fact sheet -Disqualification from holding <u>office</u>

> > Fact sheet -<u>Officer</u> **Financial Training**

Application for exemption from financial training

Officer financial training online <u>panel</u> discussion

Fact sheet -**Notification** of changes

Legislative summary

**Guidance** <u>note</u> – **Notifications** of Change Quiz

**Notification of** Changes to Records

**E-Learning module** 

**Template** 

Fact sheet – Whistleblower

disclosures

Podcast – Whistleblower investigations: what you can <u>expect</u>

concerns

**E-Learning Module** 



**Whistleblowers Protected** 

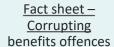
**Disclosures** Guidance note -Discloser's Guide to raising

Guidance note -Designated Official and Manager's Guide to Handling Matters

Fact sheet -**Protection for** whistleblowers: what disclosers need to know

> Fact sheet -Penalties for taking a reprisal

Guidance note – Receiving Reports of <u>Disclosable</u> **Conduct** 





Podcast – Auditing in our jurisdiction what auditors want you to know

Fact sheet -**Rotation of** <u>auditors</u>

Fact sheet -Roles and obligations of <u>auditors</u>

Podcast - Is it time to change your registered auditor?

Podcast -

What to expect

from your

<u>auditor</u>

<u>Fact sheet –</u> Registration of <u>auditors</u>

Registered **Auditors** 

<u>Template</u> – changes to <u>auditor</u> registration

Notification of

Register of auditors

**Application** form - Not registered company <u>auditor</u>

form – company <u>auditor</u>

**Application** Registered

**Compliance** <u>and</u> **Enforcement Policy** 

<u>Podcast –</u> Lessons from the Federal Court

Web page –

Current inquiries and

investigations

**Inquiries & Investigations** 

**Enforceable** <u>Undertakings</u>

THE RO FLOWER

A resource guide for

organisations

<u>Infringement</u> **Notices** 

Web page – Summaries of court cases

Podcast -<u>Current issues</u> in the election <u>space</u>

Fact sheet -Elections in organisations and their <u>branches</u>

<u>Template</u> – Prescribed information (for offices)

Podcast -**Election** exemptions: what are they and how do they work?

> Podcast -Working together for an efficient election

Template -**Prescribed** information (for office and non office positions)

**Elections** 

**E-Learning** <u>module</u>

**Elections** online panel discussion

<u>Guidance note –</u> <u>Disclosure</u> obligations for bargaining representatives



Corrupting **Benefits** 

Guidance note -Corrupting benefits offences

Podcast – The <u>annual</u> return: Compliance simplified

**E-learning** module

> <u>Annual</u> **Returns** <u>timeline</u>

<u>Fact sheet –</u> Records to be <u>kept</u>

<u>Annual</u> Returns

<u>Annual</u> returns online <u>panel</u> discussion

<u>Fact sheet –</u> Records to be

<u>lodged</u>

Fact sheet -

<u>Disclosure</u>

requirements

For orgs with **branches** 

<u>Template</u> –

<u>Template –</u> For orgs with no branches

Podcast - Good governance in practice: Managing your related parties

required by the **RO** Act

Guidance note -For organisation and branch disclosures

Podcast – Do you know who your related parties are?

> Podcast – Demystifying the ORP statement



Fact sheet -

**Disclosures** 

Officer and Related Party (ORP) **Disclosures** 

Template - ORP **Statement** 

Guidance note –

<u>Disclosures and</u>

training

required

**E-Learning** module

**ORP** disclosure statement online panel discussion