Template: Consultation notice for a proposed collective agreement

Note: The Fair Work Commission provides this document as a guide only. A consultation notice does not need to follow a specific format but it must specify:

* that the entity giving the notice (the notifying entity) proposes to try to make a collective agreement under Part 3A-4 of the [Fair Work Act 2009](http://www.legislation.gov.au/Series/C2009A00028)
* if the notifying entity is an organisation – the name of the regulated business to which the notice is given, or if the notifying entity is a regulated business – the name of the organisation to which the notice is given
* the matters that are to be dealt with by the proposed collective agreement
* the regulated business that will be covered by the proposed collective agreement, and
* the class of regulated workers who will be covered by the proposed collective agreement.

Delete all content above this line when you use this template.

Consultation notice for a proposed collective agreement

## The Notifying Entity

|  |  |
| --- | --- |
| Legal name |  |
| Trading name |  |
| Contact Person |  |
| Capacity/Position |  |

gives notice under section 536ML of the [Fair Work Act 2009](http://www.legislation.gov.au/Series/C2009A00028) to the:

[ ]  regulated business named below

[ ]  organisation named below

that it proposes to try to make a collective agreement under Part 3A-4 of the Fair Work Act.

### This is the organisation that is entitled to represent the industrial interests of one or more regulated workers who will be covered by the proposed collective agreement.

|  |  |
| --- | --- |
| Legal name of organisation |  |
| Trading name of organisation |  |

### This is the regulated business that will be covered by the proposed collective agreement.

|  |  |
| --- | --- |
| Legal name of regulated business |  |
| Trading name of regulated business |  |

### The regulated workers who will be covered by the proposed collective agreement are:

[ ]  Employee-like workers

[ ]  Regulated road transport contractors

### The class of regulated workers who will be covered by the proposed collective agreement is:

|  |
| --- |
|  |

Attach additional pages if necessary.

### The matters that are to be dealt with by the proposed collective agreement are:

|  |
| --- |
|  |

Attach additional pages if necessary.

## Signature

|  |  |
| --- | --- |
| Signature |  |
| Name |  |
| Date |  |